

# Ceiling Medallions

## INSTALLATION INSTRUCTIONS



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Fypon medallions come standard with a ready-to-install, factory primed coating. You can customize your medallion with faux finishes, gold leaf, sponging, feathering or marbleizing techniques to create your own, one-of-a-kind masterpiece. If you decide to paint, stain or faux finish your medallion, it may work best to do this before installation. This can speed up the project by preventing any spills onto the ceiling or surrounding wall.

**Materials needed:** *You may not need all of these materials, depending upon the type of medallion you are installing and your desired result.*

- Ladder
- Tape measure
- Screwdriver
- Paintbrush
- Safety glasses
- Polyurethane Compatible Filler
- Sandpaper
- Latex paint
- Polyurethane Compatible Adhesive
- Corrosion-Resistant Fasteners

**Important:** When installing around or near any electrical fixture, make sure the power supply is turned off at the fuse box or circuit breaker. Be sure to follow local electrical and building codes.

### 1. Cut the Center Hole

**NOTE:** *If you are installing a medallion with a center hole pre-cut, you may proceed to step 3, below.*

- A.) If you are installing a solid medallion around a fixture, you need to make a center hole to match the base of the fixture. If possible, use the fixture base itself as a template. Otherwise, carefully measure the base of the fixture. Determine the size hole you will need to cut. Transfer your measurement to the medallion, drawing a circle around the center point. Use a drill to make a starting hole. Using a hole saw, keyhole saw or jig saw, carefully cut out the opening.

### 2. Check the Fit and Trim Accordingly

Set your medallion in place to check the fit. If installing around an electrical box, make sure there is enough clearance for any hardware connecting the box to your fixture. Trim to fit as needed. For two-piece medallions, hold the two pieces in place around the light canopy, to be sure the medallion is centered. Using a pencil, mark its position with a fine line.

### 3. Insert Screws

Start corrosion-resistant fasteners into the medallion's front side, equally spaced around the outside of the medallion, staying 1"-2" from the edge. No pre-drilling is necessary. Place the screws in a detailed area, if possible - this will help to hide them.

### 4. Apply Adhesive

For smooth ceilings and surfaces, apply a ¼" bead of adhesive to the back of the medallion about ½" from the edge. For textured ceilings and surfaces, apply the adhesive bead about 2" from the edge.

### 5. Install Medallion

- A) If you are installing a one-piece medallion, set the medallion into place using the pencil outline drawing on the ceiling as a guide. Drive the trim head screws so that they countersink to a depth of 1/8". With a damp cloth, remove and blend any excess adhesive that squeezed out.
- B) If you are installing a two-piece medallion, place one side of the medallion in position, using the pencil outline drawn on the ceiling as a guide. Start corrosion resistant fasteners into the medallion's front side. Equally space them around the outside of the medallion, staying 1"-2" from the edge in a detailed area if possible - this will help to hide them. Do not tighten the screws. Repeat for the other side locking the two pieces together. Once the medallion is in place, drive the corrosion resistant fasteners in so that they countersink to a depth of 1/8". With a damp cloth, remove and blend any excess adhesive that squeezed out.

### 6. Reinstall Fixture

A removed fixture should be reinstalled once any final finish has dried. Because some medallions are thicker than others, you may need to use a longer threaded tube in order to achieve the desired result.

### 7. Patch Holes & Touch Up or Paint

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### General Installation Notes

Any adhesives, sealants, fillers or paint used must be compatible with the material that is being installed (*see manufacturer's recommendations in the Finishing and Adhesives section below*). Always use corrosion-resistant mechanical nails or screws along with manufacturer's recommended adhesive product when installing all Fypon products. This combination provides a secure, long-lasting bond. Countersink all fasteners about  $\frac{1}{8}$ " and fill with product compatible filler. Exterior installations should be finished using a manufacturer's recommended caulk to prevent water infiltration behind siding, windows and doors. Some exterior installations, in particular new construction before siding is applied, may require a J-channel and/or flashing to prevent water infiltration. Installers must determine which installation technique is best for the specific situation.

### Finishing and Adhesives

**Polyurethane (PUR)** – Fypon polyurethane products are factory primed. Depending on product location, always use interior/exterior-grade, PUR compatible adhesives, sealants, and fillers when installing Fypon products. Consult the manufacturer's recommendations for your particular climate and the substrate you are installing to.

**Cellular PVC** – Depending on product location, always use interior/exterior-grade, PVC compatible adhesives, sealants, and fillers when installing Fypon products. Consult the manufacturer's recommendations for your particular climate and the substrate you are installing to. If painting is desired, a 100% acrylic latex paint with a Light Reflectance Value (LRV) of 55% or higher must be used. **Applying paint with an LRV of 54% or lower will void the warranty.**

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#### IMPORTANT:

Please read these installation guidelines thoroughly before beginning installation. Please note that these guidelines are provided only to assist with the installation of Fypon moulding and millwork products. Modified procedures may be required in order to meet specific situations, unique applications and local building codes. The manufacturer does not, under any circumstances, warrant the installation of its products. Be sure to wear appropriate protective clothing, gloves and safety glasses when working with any tools. Installer should check for and relocate all electrical wiring within the proposed installation area, as needed (be sure to disconnect all electric power before working with any electrical wiring and follow all applicable local electrical codes and safety procedures).